



www.lancashire.gov.uk

This Local Offer template is designed to help you to pull together information so that parents of children with Special Educational Needs (SEN) or disabilities know what support they can expect if their child attends your setting. Your setting's Local Offer must be published on your website. Your website must include the name and contact details of your SENCO and the following link to the Local Authority's Local Offer:

www.giantleapchildcare.co.uk/policies/LO-GIANTLEAPCHILDCAREANDLEARNINGCENTRE.pdf

The questions in the template are intended as prompts and reflect key issues that parents have told us they would like to know about when deciding which setting could best meet their child's needs. You may also wish to consult with your own parents about what to include in your Local Offer.

In developing your Local Offer you should be mindful that there is a requirement for a feedback facility to be available and for responses to be given to feedback received.

When you have added your Local Offer onto your website, please complete the following details and return the sheet by email to IDSS.SENDReforms@lancashire.gov.uk

When saving your local offer please use the following format:

LO-SETTINGNAME, eg: LO-GIANTLEAPCHILDCAREANDLEARNINGCENTRE

Setting Name and Address	Giant Leap Childcare & Learning Centre		Telephone Number	01282 425893
	Coal Clough House Coal Clough Lane, Burnley, BB114NJ		Website Address	www.giantleapchildcare.co.uk
Does the settings specialise in meeting the needs of children with a particular type of SEN?	No	Yes	If yes, please give details: We support all children with a range of special educational needs.	
What age range of pupils does the setting cater for?	0-5 years sessional and full day care, 4-11 years holiday club and before/after school scheme			
Name and contact details of your setting SENCO	Miss Adele Worsley Tel. 01282 425893 Email: adele@giantleapchildcare.co.uk			

We want to ensure that we keep your information up-to-date. To help us to do this, please provide the name and contact details of the person/role responsible for maintaining details of the Local Offer for your setting (this may be the SENCO, manager/supervisor or owner of the setting).

Name of Person/Job Title	Adele Worsley, Deputy Nursery Manager		
Contact telephone number	01282 425893	Email	adele@giantleapchildcare.co.uk

Promoting Good Practice and Successes

The Local Offer will give your setting the opportunity to showcase any good practice you have around supporting children with Special Educational Needs/Disabilities to achieve their full potential. If you have any examples of good practice or success stories, we would encourage you to include these on your Local Offer web pages. For reasons of confidentiality, please ensure you do not use any personally identifiable information when using case studies to illustrate your setting's experiences of supporting children with SEND.

I confirm that our Local Offer has now been published on the setting website.

Please give the URL for the direct link to your Local Offer	www.giantleapchildcare.co.uk/policies/LO-GIANTLEAPCHILDCAREANDLEARNINGCENTRE.pdf		
Name	Miss Adele Worsley	Date	19/05/2016

Please return the completed form by email to:

IDSS.SENDReforms@lancashire.gov.uk

The Setting

What the setting provides.

Giant Leap Childcare and Learning Centre is a large, bright and spacious nursery, which has been specifically designed in order to provide the highest standards of care and education from 0-11 years. Our setting is staffed with qualified experienced and enthusiastic practitioners who are dedicated to giving babies and young children the best possible start.

We take children from 0 months to 11 years. The setting is open all year round Monday to Friday 7am to 7pm. We offer flexible wraparound care, before/after school care and holiday clubs, depending on the needs of children and parent/carers.

Giant Leap Childcare and Learning Centre's approach is:

- To provide care and education that is tailored to your child's specific needs, routines, interests and abilities in order to enable them to expand their learning in a fun, caring and secure environment.
- Give children as many new, interesting and stimulating experiences as we can, to develop their knowledge, imagination and personality and help them grow into confident individuals.
- Support children's learning journey by providing each child with their own key person and caring team who get to know each unique child and encourage different aspects of their ability and personality.
- Provide children with freedom and fresh air every day through free flow and access to outdoor play.
- Encourage a love of good, nutritious food with freshly prepared home cooked food by our award-winning chef.

We support children's play and learning in all areas of provision and encourage children to try new things every day. The access to our outdoor play area allows your child to choose whether they would like to be indoors or outdoors.

"All children have excellent opportunities to play and learn in the outdoor environment, with free access from inside to outside available for the majority of children. The outdoor play space is a real strength of the nursery. All children use the outdoor play spaces with confidence and great enthusiasm" Ofsted 2013

Through their everyday activities, children at Giant Leap are taught the value of friendship, honesty, fairness and respect for others with our staff promoting diversity and equal opportunities through a variety of celebrations and festivals.

Security is naturally of paramount importance both for parents and us. Our newly refurbished

premises have been designed with security in mind. We are set in our own private grounds, surrounded by woodland, giving maximum opportunity for children to access their natural environment outdoors and take part in regular exercise in a safe and securely gated environment. Children of all ages and abilities have access to our extensive outdoor facilities on a continuous basis throughout the day as well as an outdoor learning centre and forest school. We have installed CCTV throughout the building and outdoors as well as security lights and gates.

We have supported children with a wide range of needs. These include liaising with professionals to support the individual needs of the child. These include:

- Asthma
- Visual Impairments
- Mobility issues
- Hearing impairment
- Speech and language
- Genetic disorders
- Achondroplasia
- Moderate hearing loss

We support and fully encourage a partnership with all our parents, as we believe this is essential for your child's development and happiness. This builds confidence and peace of mind for our parents. This is why we have set up a parent committee and often have parent volunteers getting involved in the nursery's day to day activities and/or taking part in trips and outings.

Accessibility and Inclusion

What the setting provides

Giant Leap Childcare and Learning Centre is situated in its own private, gated grounds. The setting is easily accessible by car, bus, train or foot. The setting's car park has 42 parking spaces for visitors and is of tarmac surface hence readily available for prams and wheelchairs.

The car park covers a large surface area and is equipped with pelican crossings for pedestrians and has two disabled parking spaces opposite the nursery entrance. On entering the building, there are ramps for wheelchair access.

The whole setting has wide corridors and wide doors into all rooms and some of the rooms interlink. All rooms have access to their own toilet and nappy changing facilities. The ground floor area is accessible via one wide corridor and has separate toilets for male and female staff/visitors. In addition, there is a disabled toilet located on the ground floor with changing facilities.

We operate free flow access for playing indoors and outdoors with the outdoor area being accessed via a level surface directly off each room. The outdoor environment surface is a mixture of path, grass and gravel areas.

All resources, equipment and furniture indoors and outdoors can be height adjusted and are arranged at child's level and are wheelchair accessible. Resources within the room are clearly labelled with pictures and words; we also operate visual timetables within each provision area for children to use.

Additionally we have specialist sensory resources available for children who need additional opportunities.

“The very well-resourced learning environment, excellent organisation of planning and staffs' secure knowledge of children's next steps in their learning helps to ensure that every opportunity is made to support and extend children's learning across all areas. Staff are highly skilful in the way in which they use adult-led and child-initiated activities to question and challenge children's thinking” Ofsted 2013

Parent Information boards are located throughout the nursery, clearly signposted and contain information about the setting, including some policies and links to the Early Years Foundation Stage. We also have information boards containing information about activities, events at the setting and in the local area, such as the local children's centre and Ofsted related information. Upon request we provide information in any additional or alternative formats and we will accommodate on an individual needs basis. We also have multi-lingual staff and print information in different languages other than English upon request.

All information about the day care service is made accessible to any parents/carers with English as a second language, with sight or hearing difficulties or any other difficulty which makes receiving information by usual means ineffective. Giant Leap Childcare and Learning Centre operates an open door policy in person, by email, telephone and out of hour's mobile number. Please read out 'Parents/Carers as Partners Policy':

http://www.giantleapchildcare.co.uk/policies/7.1.Parents_and_Carers_as_Partners.pdf

Identification and Early Intervention

Giant Leap Childcare and Learning Centre is committed to working alongside parents in the provision for the child's individual learning needs to enable us to help the child to develop to their full potential. The nursery's committed to working with any child who has a specific need and/or disability and making reasonable adjustments to enable every child to make full use of the nursery facilities. All children have a right to a broad and well balanced early learning environment.

If your child has an additional need then a team around the family meeting will be held with other agencies that are involved. We ensure that any child with additional needs have a care plan in place to support their learning and independence whilst at Giant Leap. This also ensures that your child's key person is aware of what to do in an emergency and how to support your child whilst accessing all areas.

We hold 3 parent conferences a year to share information with parents. We share photos and observations of the child's learning to discuss in depth the learning that we have observed.

At the age of 2 every child has a progress check with their early education setting and a health and development check with their health visiting team.. Your child's key person will complete and share the 2 year check. The information is gathered through observations and the relationship that your child has with their key person. If there are any concerns about your child's development Giant Leap will work alongside you and your health visitor to help your child make progress.

We support speech and language in numerous ways throughout the nursery. Children are given the opportunity to take part in "Ginger Bear", this is a daily short term intervention to support speech and language. Some children may be invited to join in with our speech and language programmes if we feel that your child needs additional support. We also hold a "Simon Says" group on a Tuesday morning in which a small group of children work together to enhance their communication and language, the group also provides information to parents and carer on how they can support speech and language at home.

A Targeted learning plan may be put into place to support your child. This is so practitioners are responsible for planning specific, targeted opportunities and expiries. We evaluate targeted learning plans ever 6- 8 weeks so that we can continue with the child's progress or consider whether additional help may be needed to support your child's learning development whilst here at Giant Leap. If other agencies need to work in partnership with us to ensure the best outcome for your child then we would always seek parental consent and work closely with you to support your child.

Please read our Special educational needs policy and Inclusion and Equality Policy:

http://www.giantleapchildcare.co.uk/policies/1.6.SEN_Disabilities.pdf

http://www.giantleapchildcare.co.uk/policies/1.2.Inclusion_and_Equality.pdf

If additional support is required a request for guidance is submitted to work alongside external agencies of our Lancashire Inclusion team. Which professionals we currently work with:

- Occupational therapist.
- Physiotherapist.
- Inclusion teacher.
- Community Nursery Nurse.
- Speech and language therapist.
- Health visitor.
- Local children's centre.
- Portage home Visitors
- Portage Teachers
- Paediatricians

Teaching and Learning Part 1 – Practitioners and Practice

What the setting provides

We operate within the government's Early Years Foundation Stage (EYFS), a learning and development framework with an emphasis on children's learning through play. EYFS identifies the individually, efforts and achievement of children and recognises that learning and development takes place during all activities.

<http://www.foundationyears.org.uk/files/2012/03/Development-Matters-FINAL-PRINT-AMENDED.pdf>

When starting your journey at Giant Leap Childcare and Learning a member of our team is linked to your child and family. This allows your child and family to build a strong, trusting relationship with a member of staff who ensures your child's needs are met fully and tailors experiences and activities which are relevant, interesting and appropriate for your child's age and abilities. The key worker will also keep a learning journal in which we record your child's achievements through their time with us.

Activities are personalised and adapted to suit the needs of your child. Practitioners within the rooms are aware of how to differentiate activities to meet the needs of all children. All Practitioners promote independence and each child is encouraged to be independent and “Risk take”. A key person system is in place throughout the nursery in which they work in partnership with parents.

Teaching and Learning Part 2 - Provision & Resources

What the setting provides

The nursery is committed to working with any child who has specific needs and/or disability and making reasonable adjustments to enable every child to make full use of the nursery facilities. All children have a right to a broad and well balanced early learning environment.

“Parents have many opportunities to contribute to children's learning at nursery and at home through the 'news from home' forms and parent workshops, such as those regarding speech and communication and the upcoming workshop about the importance of play. These give parents an excellent insight into how children learn and helps them to use this knowledge to enhance their experiences at home.” Ofsted 2013

At Giant Leap Childcare and Learning Centre we offer a broad range of resources to build on children’s previous experiences, knowledge, understanding and skills, and provide opportunities to develop in the six areas of learning:

- Personal, social and emotional development.
- Communication and language development.
- Physical development.
- Literacy.
- Mathematical development.
- Understanding the World.
- Expressive arts and design.

Areas within each room are clearly labelled with pictures and words, for children to freely access.

Providing resources in each area of learning, children with additional needs are supported individually with further resources and time to achieve their targets. Practitioners ensure a period of time is spent with each child to support them. Practitioners have access to stage

appropriate resources from other rooms within nursery to help children achieve their full potential.

Giant Leap Childcare has access to a wide variety of resources. Any additional funding is used to offer additional support or resources to enhance learning and to further provide safe environment. We have strong staff: child ratios and also use funding to further support children within the setting. Access plans and individual induction plans may be used to support children comfortably into the setting.

Children have opportunity to take part in regular outings and trips, alongside parents' wishes. Whether within the grounds, local community or further afield, parents are involved at every stage and every child will be invited to come along with the additional support and adjustments put in place, if necessary. Parents always have the option to join us.

As part of their learning and development, children at the nursery undertake a range of local outing including walks and visits etc., off the premises. Permission will be sought for your child to be included in such outings. Outings and visits are planned to complement and enhance the learning opportunities inside the nursery environment and extend play opportunities for children.

Please read Giant Leap the Visiting and outings policy.

http://www.giantleapchildcare.co.uk/policies/1.10.Visits_Outings.pdf

A member of management will always be present on trips outside if the setting and another member of staff will also be designated when on outings to support children with additional/physical disabilities.

Reviews

What the setting provides

What support can we offer?

At Giant Leap Childcare and Learning Centre we have built good relationships with parents and carers. On a daily basis staff and parents talk when dropping off and collecting children this is done verbally and via daily communication diaries and parents boards. Room managers and deputy room managers are available to speak to throughout the sessions. Our open door policy ensures practitioners are readily available for you to share any concerns about your child's development no matter how big or small.

After a significant period of time a request for external services may be needed which is a

decision taken by the SENCO and colleagues, in consultation with you, This is known as a Request for guidance. Once a request for guidance is submitted with Lancashire County Council the Inclusion teacher will visit the child on three occasions. This is completed with both parents and professionals.

On transitioning to school an All About Me Profile is completed and sent to your child's school to complete the next stage in their journey, alongside a transition document relating to the EYFS framework.

Our Special Education needs provision is detailed in our Special Educational Needs Policy. We have also completed provision mapping to identify ways in which we can support all children in the setting. Provision mapping is set out into three sections. The first wave is how we support all children, wave two for children who may need extra support or targeted learning and wave three is for children you require intervention or specially designed equipment or resources.

Transitions

What the setting provides

How children are supported through the nursery?

When your child starts their journey at Giant Leap Childcare and Learning Centre we offer a home visit for the child and the key person to become familiar with each other before they start nursery. This offers your child a sense of security and recognition of a familiar face when starting their visits.

When starting Giant Leap a parental agreement is completed alongside and an 'All about me' document. This document ensures practitioners get to know your child with the information given.

Each child is offered a minimum of three visits, to become familiar with nursery life. You as, Parents/guardians will stay with your child on their first visit to discuss any individual needs and routines they may have. This session usually last for 45 min to an hour.

Starting school is an important transition and your child may feel anxious or distressed. The nursery will do all it can to facilitate a smooth move and minimise potential stresses. The nursery will provide a variety of resources that relate to school e.g. uniform to dress up in, photographs of schools they may attend and lunch boxes. We will invite school representatives into the nursery to introduce them to the children and try and visit the schools. We will try to enable other ways to support the transitions to school e.g. inviting previous children who have moved to school to talk about their experiences. Visits to the school will be planned with the key person. Giant Leap will ensure a comprehensive report and transition document is produced on every child starting school to enable teachers to have a good understanding of every child

received. This will include:

- Interests
- Strengths
- Level of understanding in key areas.

This will support continuity of care and early years learning.

“Transitions for children moving on from nursery to school are eased as the nursery is building relationships with local schools. Partnerships with other agencies, such as portage, speech and language therapists and early year’s teachers and well developed and used well to support children with special educational needs and/or disabilities. Parents have high levels of regard for the service provided and feel the nursery values their opinions highly” Ofsted 2013

Giant Leap has developed strong links with schools across Burnley and meet with the reception teachers to ensure your child has a smooth and successful transition to school. If your child has additional needs we hold transition meetings to ensure all relevant information is shared and that the school is fully informed and prepared.

Staff Training

About our team-

Giant Leap is led by Jade, who holds Early Years Professional Status. In addition the Development Manager Heidi, also has Early Years Teaching Status and the Deputy Manager, Adele, who is also the SENCO is qualified to Level 6 with Early Years Teaching Status. Giant Leap is staffed with qualified and enthusiastic staff. We have 53 Early Years Practitioners at Giant Leap of whom 33 are level 3 or above. We also have some apprentices within childcare (levels 2 and 3) and also Business Administration and Support Staff. We have a detailed induction and training programme when staff join our team. All staff are first aid trained.

Giant Leap have practitioners who have accessed a wide range of courses including ECAT, British Sign Language and Managing behaviour in Early Years Settings.

“The staff team are highly qualified and totally committed to the continuous evaluation and improvement of their practice. All of the staff team actively contribute their views and opinions and they monitor and evaluate the provision very well. The nursery has made very strong and consistent progress since opening and development plans suggest a commitment to ensuring this continues. Staff use their planning extremely well to consider ways to support and extend children's current learning and development” Ofsted 2013

Staff development is also supported through regular appraisals, supervisions and probations. As these are done on a regular basis, it allows staff to ensure that they are meeting the needs of all their key children. All staff take part in Lancashire online training which is completed in the first 6 months of inducting. This includes accessing information to E Learning models such as safeguarding and CAF Training.

Further Information

We regularly carry out parental questionnaires and organise parent conference days three times a year to allow us to assess customer satisfaction, listen to your feedback, ensure we are meeting your child's and family needs and allow you to be involved in viewing your child's learning journey to see the achievements and progress which they have made.

We support and fully encourage a partnership with all our parents, as we believe this is essential for your child's development and happiness. This builds confidence and peace of mind for our parents. We have a parent committee and often have parent volunteers getting involved in the nursery day to day activities and/or taking part in trips and outings.

In addition, we organise regular parent workshops on topics of your choice where parents get a chance to meet our parents, share advice and discuss their child's development with our experienced team.

Giant Leap Childcare and Learning Centre is set in our own private grounds, surrounded by woodland, giving maximum opportunity for children to access their natural environment outdoors and take part in regular exercise in a safe and securely gated environment. Children of all ages have access to our extensive outdoor facilities on a continuous basis throughout the day as well as an outdoor learning centre and forest school.

Parents are offered different forms of communication to contact Giant Leap Childcare and Learning centre using social media and nursery mobile. By using Facebook and Twitter we can share ideas and information, reminding parents of upcoming events, achievements we have made and finally changes in the nursery.

If you have a concerns regarding your child you can speak to the specific practitioners for Special Educational Needs (SENCO), Behaviour Management Officer, Parent Involvement Co-ordinator (PICO) and Designated Safeguarding Officers (DSO) are readily available to speak to throughout the day.

We strive to provide the highest standards of care to all children and families attending our setting. However, at times, situations may arise which cause concern to parents. We take any parental concerns seriously and will do all we can to resolve the situation satisfactory. We anticipate that the vast majority of concerns will be quickly resolved by an informal approach to

the appropriate staff. If this does not achieve the desired result we have a set procedure for dealing with concerns.

If you would like any other information please contact: adele@giantleapchildcare.co.uk

From Small Steps To Giant Leaps